

**Department of Health and Human Services/ASPE  
Tribal Self-Governance Evaluation Feasibility Study  
Technical Work Group  
Draft Meeting Agenda - February 3, 4, 5, 2003  
Washington, DC**

**Monday, February 3, 2003**

**Hubert H. Humphrey Build Room 505 A (Phone: 202/205-0029)  
200 Independence Avenue, SW**

- 8:30 am Welcome and Introductions, *Facilitator, J. Kauffman*
- 8:45 am Overview of the Project, DHHS, *A. Rock*
- Project Overview (*Doc: Project Description*)
  - DHHS Purpose and Expectations of Study
  - Roles and Responsibilities of Entities
  - Charge to the Technical Work Group
  - Tribal Consultation
- 9:30 am Establishing Our TWG – *Facilitator, J. Kauffman*
- Review Agenda and Objectives for Meeting (*Doc: Agenda*)
  - Agree on Our Ground Rules
- 10:15 am *Break*
- 10:30 am Background: Legislative History & Literature Review, *K. Langwell*
- Review Drafts (*Docs: Draft Legislative History Report; Draft Literature Review*)
  - Identify Gaps and New Resources
- 12 Noon *Lunch*
- 1:30 pm Seek Input from TWG on Methodology, *K. Langwell*
- Objectives of the Study (*Doc: Draft Work Plan*)
  - Feasibility Study vs. Evaluation
  - Setting the Study Parameters
  - Identifying Data Sources
- 3:00 pm *Break*
- 3:15 pm Continued Discussion on Feasibility Study Methodology
- 4:30 pm *Recess*

**Tuesday, February 4, 2003,**  
**Wilbur J. Cohen Building, Room 5051 “Snow Room” (Phone: 202/401-1523)**  
**330 Independence Avenue, SW**

- 8:30 am Review agenda and objectives for the day, *J. Kauffman*
- 8:45 am Seek Input and Advice from TWG on Major Study Areas: “What are the Study Questions Needed in each of the Following Areas?”, *K. Langwell*  
(*Doc: Draft List of Potential Evaluation Issues and Questions*)
- Transitional and Management Issues
  - Data Requirements and Information Systems
  - Financing Issues
  - Measures of Performance and Effectiveness
- 10:15 am *Break*
- 10:30 am Continue Discussion of Major Study Areas
- Developing Study Questions
- 12 Noon *Lunch*
- 1:30 pm Site Selection: Overview and Discussion, *K. Langwell*  
(*Docs: Draft Tribal Matrix Report; Draft Tribal Data Report*)
- What are the expected outcomes of Site Visits?
  - What should criteria be for site selection?
  - What information should be gathered?
  - What should be included in site visit protocols?
- 3:15 pm *Break*
- 3:30 pm Planning Small Group Discussions: Overview - *J. Kauffman*,  
(*Doc: Draft Issues for Discussion Groups*)
- What are the expected outcomes of Discussions?
  - What questions should be asked?
  - What are best locations/settings for discussions?
  - What are best recruitment strategies?
- 4:30 pm *Recess*

**Wednesday, February 5, 2003,**  
**Hubert H. Humphrey Bld., Room 405 A, (Phone: 202/260-7048)**  
**200 Independence Ave., S.W.**

- 8:30 am Review agenda and discuss objectives for the day - *J. Kauffman*
- 8:45 am Review Next Steps
- Other issues to discuss?, *J. Kauffman*
  - Implementation of Study, *K. Langwell*
- 9:30 am Identify Objectives and Draft Agenda for Next TWG Meeting,  
*J. Kauffman*
- Ongoing communication between TWG and contractor  
(*Doc: Draft Communications Strategy Report*)
  - Mail-out of drafts and other documents
  - Second TWG Meeting
- 10:15 am *Break*
- 10:30 am Review Consultation Plan, *A. Rock*
- DHHS/ASPE Consultation Plan with Tribes
  - How Do You See Evaluation Consultation?
- 11:00 am Closing Comments from TWG, *J. Kauffman*
- 12 Noon *Adjourn*